

## **Duties of the League Commissioner**

The primary responsibility of the league commissioner is to serve as a link between the CSI board and the coaches, players and parents of the league. The duties of the league commissioners are as follows:

1. Attend all Board meeting, being prepared to discuss successes and challenges of the league throughout the season.
2. Identification and selection of coaches for the league
3. Creation of balanced and equitable teams for the season.
4. Leagues should make every effort to establish an even number of teams (4, 6, 8), Playing small-sided is an acceptable option to aid this process. Notify the league secretary when all available team slots are filled.
5. Hold a coaches meeting prior to the season. Explain the responsibilities of coaches and their obligations to the league.'
6. Notify coaches of league timelines, including scheduling, uniform pickup, uniform collection, tournament team selection, and post-season play opportunities.
7. Notify league coaches in the case of inclement weather delays or cancellations.
8. Ensuring all coaches complete a player ranking form at the completion of each season (with the exception of K/PK leagues).
9. Ensuring each coach completes the coach's information form each season.
10. Reinforce CSI principles of play, including the notions of playing for fun, working on individual child skill development, inclusion of children in every game, exposure of children to all positions, de-emphasis on winning, emphasis on fair play, and assisting youth and parents to learn the rules of the game.
11. In the event a player in the league is injured, ensure proper forms are completed and submitted to the league secretary, and the president is notified.
12. Submit team roster to league secretary at least one week before season begins.
13. Submit coaches information forms to league secretary before the second game of the season.
14. Agree to the completion of a background check.
15. Be visible. Check in on teams during games throughout the season.

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